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3. When submitting an article, please include your name and address (postal and email), an abstract of about 150 words, and a short 2-5 line introduction of yourself.
4. Articles submitted should not exceed 6,000 words. Book reviews are not to exceed 1,000 words.
5. Please provide subtitles where appropriate. If not provided, the editors of *ATJ* may add them.
6. *ATJ* retains the right to edit for style, clarity, and length. Editing that alters the meaning of the article significantly, in the opinion of the editing staff, will be checked with the author where possible.
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spelling of names of authors, book titles and year of publication.

8. Spell check should be done according to British spelling.
9. Greek and Hebrew words must be transliterated. Do not use original alphabets.
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11. For Internet citation, please use the model that follows:  
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The first number refers to page number; if there is none, n.p. should be stated. The date refers to the date you accessed this material from the internet. A printout of the internet page accessed must be included with the hard copy of the article.
12. Use footnotes, not endnotes Footnotes should be used as needed, but sparingly.
  - a). Do not abbreviate titles of journals or books in your text or footnotes. Consider the fact that the readership is wide, beyond that of your own area or denomination.
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    - Claus Westermann, *Creation*, trans. John J. Scullion, Philadelphia:

Fortress, 1974.

- Duane A. Priebe, "Theology and Hermeneutics," in *Studies in Lutheran Hermeneutics*, ed. John Reumann, Philadelphia: Fortress, 1979, 297-301.

- George E Mendenhall, "Missions," *Interpreter's Dictionary of the Bible*, ed. George A. Brutterick, 4 vols., Nashville: Abingdon, 1962, 2:241.

- Mark Allan Powell, "Salvation in Luke-Acts," *Word and World* 12/1, 1992, 5-10.

- Luke T. Johnson, *the Literary Function of Possessions in Luke-Acts*, Society of Biblical Literature Dissertation Series 39, Missoula: Scholars, 1977.

c). For subsequent footnotes, the following forms are acceptable:

- S. L. Johnson, *Literary Function*, 38.

Ibid., 38.

### 13. Some helpful format suggestions:

Font: Times New Roman 11; for footnotes TNR 9

Margins: all 2 cm.

Page numbering: bottom, center, font TNR 11